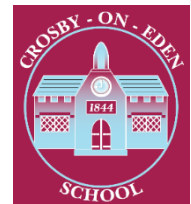


Crosby-on-Eden School

PUPIL/PARENT ICT ACCEPTABLE USE AGREEMENT



These rules will help us to be fair to others and keep everyone safe.

- ★ I will only use Information and Communication Technologies (ICT) in school for school purposes.
- ★ I will only use my class email address or my own school email address when emailing.
- ★ I will only open email attachments from people I know, or who my teacher has approved.
- ★ I will not give my username and passwords to anyone else but my parents.
- ★ If I think someone has learned my password, then I will tell my teacher.
- ★ I will only open/delete my own files.
- ★ I will 'log-off' when I leave a computer.
- ★ I will make sure that all ICT contact with other children and adults is responsible, polite, and sensible.
- ★ I will not deliberately look for, save, or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.
- ★ I will not give out or share my own/or others' details such as name, phone number or home address.
- ★ I will be aware of 'stranger danger' when I am communicating online and will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- ★ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ★ I will not bring any personal devices or smart devices to school.
- ★ I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it online and will not show it to other pupils.
- ★ I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
- ★ I know that my use of the school ICT systems and email can be checked, and my parent contacted if a member of school staff is concerned about my safety.
- ★ I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher.



Pupil ICT Acceptable Use – Pupil and Parent Agreement



Dear Parent,

ICT including the internet, email, and mobile technologies has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these online safety rules with your child and return this slip signed. If you have any concerns or would like anything in the agreement explained, please contact Miss Keitch or your child's class teacher.

Please take care to ensure that appropriate filtering systems are in place at home to protect and support your child/ren.

We have discussed this agreement with _____ (child's name) and we will follow the online safety rules and support the safe use of ICT at Crosby on Eden CE Primary School.

Parent Name:		Pupil Class:	
Signed (Parent:)		Date:	
Signed (Pupil):		Date:	

Thank you for your continued support, Miss Keitch, Headteacher